

Position: **Facility Maintenance Manager**

Start Date: As soon as possible

Shifts: Full Time

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## **POSITION SUMMARY**

Skyline Social and Games is looking for a hardworking, self-starting, and energetic individual who is interested in a long-term, successful career. We are a dedicated management team that enjoys finding the fun in our work every day, and we are searching for a talented, mechanically inclined individual to join our team. This candidate will oversee installation, repair, and upkeep of all facilities equipment. This person must also be comfortable managing a small Facilities team and have a strong mechanical background.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Maintains bowling lanes, pinsetters, pins, ball returns, bowling balls, scoring equipment and all other related mechanical components.
- Cleans, repairs and adjusts automated scoring equipment.
- Operates heavy equipment (snow removal and lawn care).
- Identifies replacement parts and supplies; prepares orders.
- Performs major rebuilds and overhauls of equipment as necessary.
- Participates in planning servicing/maintenance budgets and preparing major improvements and repair programs.
- Maintains accurate records of parts, costs, and machine performance.
- Maintains and repairs general business operation equipment.
- Hires, fires, and oversees maintenance and custodian staff.
- Keeps general appearance of interior and exterior of building professional.
- Ability to work as a member of a team

## **QUALIFICATIONS**

- 3 – 5 years of facility maintenance experience
- Knowledge of bowling and pinsetter equipment helpful but can train on site
- Ability to use basic hand tools, lubrication equipment, meters, power tools, etc.
- Ability to troubleshoot equipment problems on sophisticated machinery and to perform precision mechanical and electrical adjustments
- Must be 18-years old or older
- Must be able to pass a criminal background check

## **PHYSICAL REQUIREMENTS/WORKING CONDITIONS**

- Sitting, standing, walking, driving, squatting/kneeling, reaching, grasping, pushing/pulling, twisting/bending, lifting/carrying up to 50 lbs multiple times per shift, talking, hearing, and seeing.
- Spends most time indoors with possible exposure to extreme hot or cold temperatures for one hour plus. Possible exposure to distracting/uncomfortable noise levels. Risk of bodily injury from mechanical parts, electricity, etc.
- Hours vary based on season and business operations.

## **COMPENSATION**

- Salaried position (\$46,000-\$60,000/year)
- Medical plan
- Retirement savings plan with employer match
- Paid time off, paid maternity leave, and paid holiday to spend time with friends and family, including Christmas Eve, Christmas Day, Easter, Memorial Day, Independence Day & Labor Day
- Free and discounted entertainment
- Meal compensation plan

## **APPLICATION PROCESS**

Please email the following information to the contact information below.

- Cover Letter (optional)
- Resume
- Three professional references
- Letter of recommendation (optional)

## **JOB DETAILS**

Application deadline: June 2023

Shifts: flexible schedule, weekdays, weeknights, weekends

## **ABOUT SKYLINE SOCIAL & GAMES**

Summer season: <https://youtu.be/VtKHN5O2d50>

Winter season: <https://youtu.be/DhG3QlzTSco>

## **CONTACT INFORMATION**

4894 Miller Trunk Hwy.

Duluth, MN 55811

Phone: 218-727-8555